NSF Grants for Graduate Students

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How to submit to NSF

- Request a Fastlane ID if you currently do not have one by contacting me at mary.boulton@uky.edu with your most recent degree completed and year completed. You will use this ID and password to log on to Fastlane (www.fastlane.nsf.gov)

- Your advisor will be the PI, you will be the Co-I.

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https://www.fastlane.nsf.gov/jsp/homepage/proposals.jsp

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FastLane is an interactive real-time system used to conduct NSF business over the Internet. FastLane is for official NSF use only. More About FastLane...

www.fastlane.nsf.gov

FastLane User Support

(7 AM to 9 PM Eastern Time • M-F)
1-800-673-6188
FastLane Availability (recording):
1-800-437-7408

| Proposals, Awards and Status | Proposal Review | Panelist Functions | Research Administration | Financial Functions |

| Honorary Awards | Graduate Research Fellowship Program | Postdoctoral Fellowships and Other Programs |

Quick Links

▶ **Help for Proposal Preparation**

▶ **Frequently Asked Questions About FastLane Proposal Preparation**

▶ **Grant Proposal Guide**

▶ **Deadlines and Target Dates**

▶ **Change Password**

▶ **Lookup NSF ID**

Proposals, Awards and Status

Log in for the following permission-based functions:

▶ Proposal Functions
  - Letters of Intent
  - Proposal Preparation
  - Proposal Status
  - Display Reference Status
  - Revise Submitted Proposal Budget
  - Proposal File Update

▶ Award and Reporting Functions
  - Notifications and Requests
  - Continuation Funding Status
  - View/Print Award Documents
  - Project Reports System
  - Supplemental Funding Request

▶ Change PI Information

PI/Co-PI Log In

Last Name:

NSF ID:
Privacy Act

Password:

Log In

Forgot Password?
Lookup NSF ID

Other Authorized Users (OAU) Log In

Log In by Proposal ID

OAU Last Name:

OAU NSF ID:
Privacy Act

OAU Password:

Proposal ID:

Proposal PIN:

Select One: ⦿ Proposal Preparation
○ Revised Proposal Budget
○ Proposal File Update

Log In

Components of NSF Proposal

- Cover Sheet
  - Basic NSF template
  - Title must begin with "Doctoral Dissertation Research:" if DDRIG
  - Use 405260001 for zip and include start date
- References Cited
- Budgets (Including Justification)

Components continued…

- Facilities, Equipment, and Other Resources

  - List any administrative and relative equipment available for use

- Project Summary

  - Overview, Intellectual Merit, and Broader Impacts

- Project Description
- Biographical Sketches
  - Use NSF template
- Current and Pending Support
  - For advisor and student
- Data Management Plan
  - Plan for data management and sharing research. Not to exceed two pages.

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Biographical Sketch Template

A. Professional Preparation

B. Academic/Professional Appointments

C. Products

- Five Most Closely Related to Proposal
- Five Other Significant Products

D. Synergistic Activities

Collaborators and Other Affiliations

- Last 48 months

Graduate and Postdoctoral Advisors

Thesis Advisor and Postgraduate Scholar Sponsors over Last Five Years

DDRIG Budget

- Budgets vary by program.

- Direct Costs used for field, lab, and/or data-collection expenses.

- Do not list any personnel effort

- Expenses will fall under (D) Equipment, (E) Travel, and (G) Other Direct Costs > Materials and Supplies and Other.

- Indirect costs will be charged for on/off campus status.

Indirect Costs

- Facilities and Administration Fees

- Charged on all costs for DDRIs except equipment over $1,000 (computers) or $2,000 (non-computer equipment).

- On campus rate: 50% (50.5% after July 1, 2015)

- Off campus rate: 26%

- To receive the off campus rate, more than 50% of the project has to take place off campus.

Budget Justification

- To request a computer on a grant, you must justify how the computer will help you achieve your research aims and explain that it will be used solely for the project. Also, please use the following statement, "This cost is normally treated as an indirect cost at the University of Kentucky, but for purposes of this project, will be considered a direct expense."

- All components of the budget must be explained in the justification.

GRFP Budget

- Three years support over five year period.
- $32,000 stipend and $12,000 cost of education allowance provided each of the three years.
- No indirect costs allowed.

Internal Process

- Internal Approval Form (eIAF) needs to be completed and fully routed three business days before sponsor deadline.

- eIAF can be found on myUK > Enterprise Services > eIAF Form

- Need to include a draft version of the summary, budget and budget justification. Also, please attach the program announcement.

- Advisor and student must have an electronic financial disclosure (FCOI) on file.

- FCOI can be completed on myUK > Enterprise Services > Financial Disclosure

- Recommend starting eIAF at least one week before sponsor deadline to ensure it reaches OSPA by internal deadline.

- If student has not been a TA/RA, do not list student as a Co-I on the form, we will obtain email certification (contact CGO).

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